Revised 1/25/13

RENTAL RULES FOR DANA'S DANCE ACADEMY AND CONTRACT

Thank you for choosing our facility. Please read the following information carefully. Please sign and date the contract and return to DDA before your event with your deposit.

1. The RENTER has paid to DDA the sum of $100.00 as a damage deposit. May be full or partially refunded based on final inspection of the facility. Will be refunded in 30 days.
2. RENTAL COST: $45.00 per hour. This includes one hour of additional setup/clean up.
3. Folding chairs and tables are available for use. Regular renters have first selection.
4. Please make sure to clean up all of your trash (extra trash bags, brooms and general cleaning supplies are in the top cabinet on the wall in the rest room or in the closet), pour the liquid out of all cups and place the secured trash bags in the foyer to the left of the door. Please place a new trash bag in the trash can. Please leave facility clean and orderly. Let DDA know about any damage that has incurred. Absolutely no gum permitted.
5. DO NOT HANG OR SIT on the barres along the walls of the dance studio or the free standing ones. They are not made to withstand the weight.
6. DO NOT LEAN, SIT AGAINST, RUN INTO OR TOUCH the mirrors. They are not permanently attached and may break and cause an injury.
7. Once you arrive at DDA for your function you must stay inside the building for safety reasons.
8. At least one adult must be present at all times for rentals to those under 18 years of age.
9. In Academy 2 (the back studio (east) the bathroom cabinet on the top is stocked with extra paper towels, toilet paper, Dixie cups and trash bags for your convenience.) Additional supplies are in the cabinets next to the sink.
10. DO NOT OPEN THE DOORS THAT LEAD INTO THE BACK YARD. One of the dogs is a trained attack dog.
11. EJECTION FROM FACILITY: DDA reserves the right to eject or cause to be ejected from the premises any person or persons violating the law or causing a disturbance that could result in a breach of peace. If ejection is so determined, USER shall forfeit all monies paid to DDA as deposits.
12. If you are unable to keep your date please notify us 24 hours in advance.
13. Please NO third party checks. Your business check or personal check only.

RENTER/USER signature_____

RENTER/USER printed name_____

Renter phone(s) and address_____

Today's Date_____ Rental date & time(s)_____

Monthly renters, please supply us with a written monthly schedule prior to each month. And let us know immediately if the schedule changes. If you or a client parks in the DDA back lot in a parking spot labeled with a NO PARKING sign or blocks another vehicle in, the vehicle will be towed at the owner's expense. You (the renter) will be charged for any city safety ordinance code violation that may be incited due to the double blocking of vehicles in a parking lot. It is a safety precaution for emergencies NOT to double block any vehicles on a private lot.

Thank you, DDA